

**Notes for applicants**

In recognition of the longstanding ties between Britain and Portugal a joint research programme for specific projects between Portugal and Britain was initiated in 1986. As 1986 marked the 600th anniversary of the Treaty of Windsor, which is the oldest such agreement between any two member countries of the European Community, this scheme is called the Treaty of Windsor Programme. The scheme was established with the Portuguese Ministry of Education and is administered jointly by the Portuguese Council of Rectors and the Coordinating Council of the Polytechnics and the British Council on behalf of British research institutions.

**The British Council invites applications for inclusion in the 2010-2011 programme (1 April 2010 to 31 March 2011).**

Applicants must already have identified a Portuguese project partner who will be making a simultaneous application at the Portuguese end.

The Selection Board has decided to introduce more flexibility to the one-to-one partner link.

The Board is willing to accept applications either from the UK side or the Portuguese side, involving up to two institutions on each side working in the project area. In such cases the input from all three or four institutions needs to be described in the application form.

**The scheme covers projects in two areas:**

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| ⇒ advanced research projects carried out through collaboration between Portuguese universities, polytechnics and British research institutions;                                    |
| ⇒ staff and curriculum development projects in the Portuguese universities and polytechnics carried out through collaboration with British universities and research institutions. |

<b>Applications from early stage researchers supported by their institutions and from senior research teams that include early stage researchers will be particularly welcome.</b>
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Applications are invited in both Basic Science and in areas that promote the theme of Science in Society. Applications in areas such as Environment, Food Science, Genetics, Health, and Information Technology will be especially welcome.

Applicants are strongly encouraged to include in the application outline ideas for a workshop or similar event to be held, to showcase their research and highlight the impact and benefit of their work for society at large.

Please note that researchers may be asked to participate in an event organised by the British Council / CRUP (Council of Portuguese Universities) / CCISP (Council of Portuguese Polytechnics), such as a visit to a school/university/polytechnic, to talk about their research.

Assessment of projects will be carried out by a Joint Coordinating Committee consisting of representatives of British research institutions and Portuguese universities and polytechnics, appointed by the British Council and the Portuguese Council of Rectors and the Coordinating Council of the Polytechnics respectively.

**Procedure for applications**

In order to be considered all projects will have to be submitted concurrently from their respective countries by the Portuguese and British institutions which are proposing to collaborate. The British partners should ensure that their Portuguese counterparts are making an application through the Council of Rectors of Universities (for university projects) or the Coordinating Council of the Polytechnics (for polytechnic projects).

**Procedure for British applicants is as follows:** the senior member of staff responsible for the project should fill in the **application form** and return it together with a **letter of support from the British institution to the e-mail address below:**

amelia.mendonca@pt.britishcouncil.org  
T +351 213 214 506  
www.britishcouncil.org/portugal-projectos-europa-criativa.htm

**Calendar for 2010/2011**

> Call for applications: <b>2 November 2009</b>
> Deadline for receipt of all applications including renewals: <b>11 December 2009</b>
> Renewals must submit a <b>preliminary report on 2009/2010 activity by 23 January 2010</b>

**Please note:**

- **The form must contain all relevant information. No additional pages will be considered.**
- **A letter of support from the British institution is required.**
- **Incomplete applications will not be considered.**
- **Applications for a second year of support should be made through the proper Renewal form.**
- **Applications for a third year will not be considered.**
- **There must be a minimum of two years break between the last funded application and a new submission.**

The Joint Coordinating Committee will meet in the beginning of March 2010 to select 2010-2011 projects and successful applicants will be informed as soon afterwards as possible.

**Finance**

Funds available for the 2010/2011 programme will probably only allow grants to cover a maximum of two outward return fares and contributions towards four weeks' subsistence in Britain/Portugal for each project. The costs of additional visits and subsistence will have to be met by the collaborating departments. There is no element in the grants to cover bench fees, running costs, equipment consumables or other miscellaneous expenses because this is not a PhD programme.

The maximum grant for each team in the partnership can be expected to be approximately £1,000 (a maximum total of £2,000 for the British and Portuguese teams together) and £500 for renewals.

Please note that priority is given to new collaborations.

**Final reports together with statements of expenditure will be required as a condition of the award, and should be submitted by 30 March 2011.**

**Applicants should note that 2010/2011 is likely to be the last year in which this programme will run in its current format.**